

Budget and Resource Allocation Advisory Council

Meeting Summary
January 5, 2017
12:30 –

Daniel Mann
John

Laurel Kiley
Elisa
Elizabeth Maciel
Alfred Forrest
Presenter – Science:

Presenter: Benjamin Mendelsohn - Science

Benjamin discussed the various items listed in his Program Review requests including but not limited to: curly lab support, a passenger van for Biology field classes; lab sofa.

The committee suggested coordinating with the Department to possibly share the passenger vans.

Another suggestion was that Benjamin should speak with Harry and David for sofa share.

Benjamin also requested a \$0,000 permanent budget for equipment maintenance and consumables. The committee acknowledged that the Science department should have support for maintenance of equipment.

The committee raised questions about the expenses were recurring and asked Benjamin to provide a priority list of the crucial necessities. It commented that they need to know the parts to service the equipment and how the maintenance contract covers.

It will review the Fixed Cost list and the Direct Costs list that was presented and District Council.

The meeting was concluded with the final note:

April 14, 2017: The College submits budget detail line items for Tentative Budget.

Meeting adjourned at 1:50pm
Notes by Donna Breckenridge
1/5/17