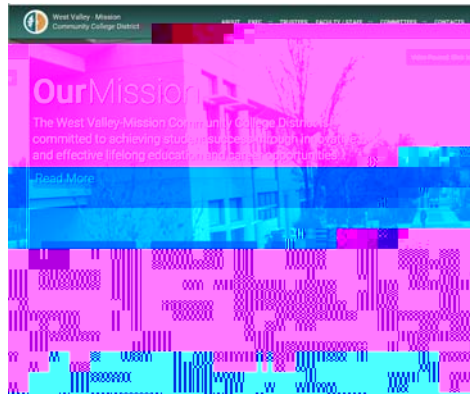
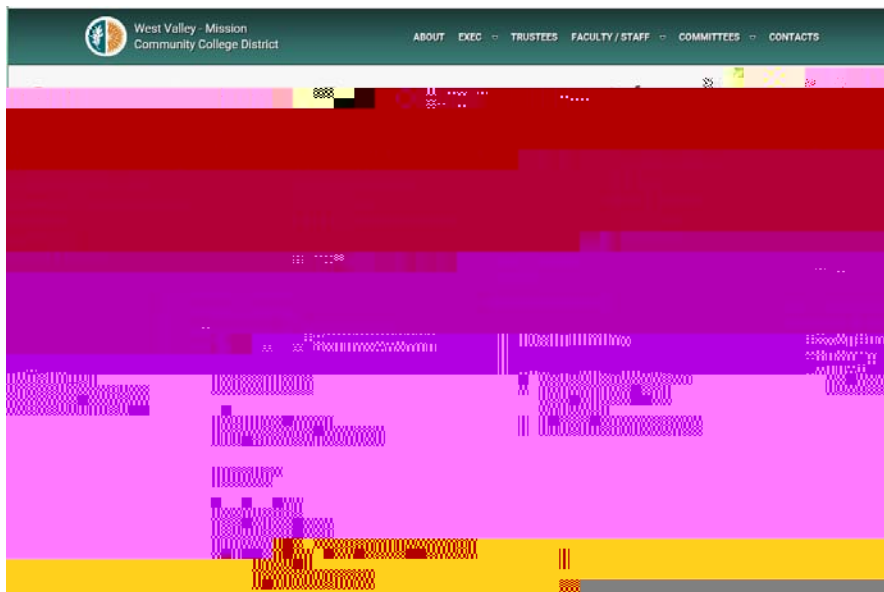


ACCESSING ARGOS

1. Navigate to the District website: www.wvm.edu



2. Scroll down to the Banner heading and select the Prod link:



3. The Banner Prod link will take you to this page:

Under the Other Applications column, select **Production Maps/Argos Server** to open Argos.

Your Argos login information is the same you use to login to your work computer:

Username: firstname.lastname

Password: same as your work computer



Ad-hoc Report Generation Output Solution

Getting Started

Logging on

From the Banner® Links page, click on Production Maps/Argos® Server to access the eLauncher page (<https://inbprod.ec.wvm.edu:8500/>)
Argos Button

Navigation

Menu Bar

Objectives

Demonstrate basic functionality of Argos®
Report Viewing

Provide an overview of what Argos® can do

Define Argos® Roles

Roles

Report Viewer – Can run existing reports, view, print

or T4.00941TD0Tc02jTT5Tf.230TD.06mail

Time Savers

Save Parameters

Set Default Parameters

Schedule Reports

Short Cuts

Ctrl click

Shft click

Ctrl a

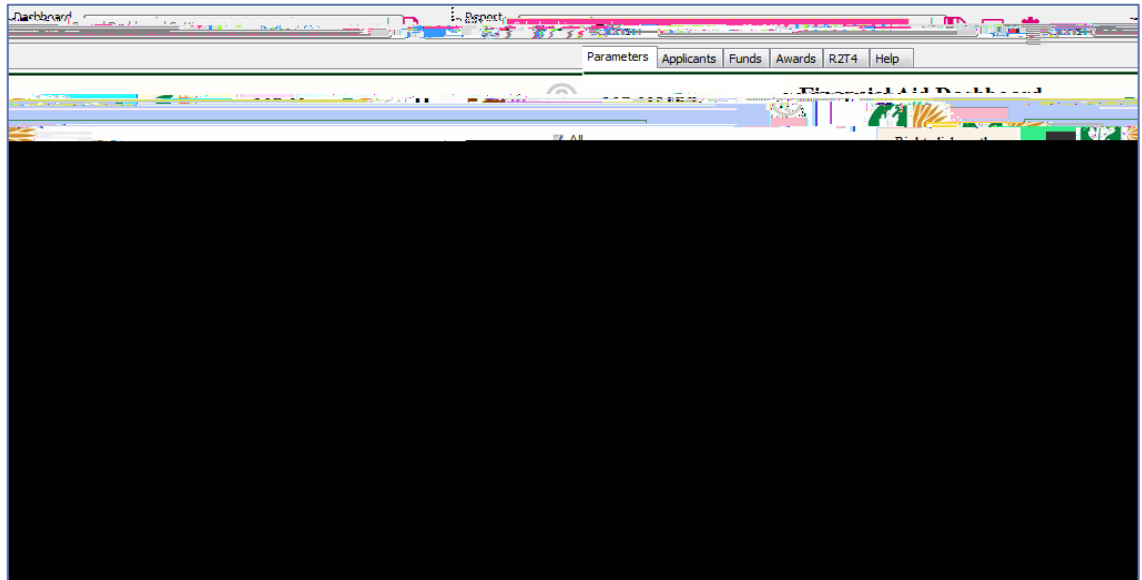
Right click

Anatomy of a Datablock

Report List

Preview / Save / Email / Print

- Datablock Name
- Dashboard Options
- Print Screen
- Page Tabs
- Title
- Parameters
 - Check box
 - Drop down
 - Labels
 - Edit box
 - List box
 - Radio button
 - Image
 - Shape
 - Button
- Multicolumn Box



Footer

Select Parameters and View Results

Select Aid Year, Student Campus, Term and/or Population Selection.

Double green box indicates that these parameters are in effect for each of the tabs in the Page Tabs area.

Click 'Run' to execute the query that then displays results in the multi column box.

Drag and drop to rearrange the columns.

To change the sorted order of a particular column, click the heading of that column.

To open the results in Excel, right click anywhere in the multi column box and click 'Save Results'

To filter on a column value not available in the defined parameters, right click anywhere in the multi column box, select 'Edit Filter', select a field, the value to filter, click the plus sign and click OK.

Save, Delete and Manage Parameters

Click on the arrow on the right of 'Saved Dashboard Settings' (upper left) and select 'Save Current Settings'. The next time the datablock is opened, you can choose prior settings from that same drop down menu and new defined parameters will reflect the earlier choice.

It is also possible

Effect

Run, View and Schedule Reports

Click the arrow to the right of 'Report Options' to select a specific report and then choose to a) preview the report, b) save it, c) email it or d) send it to a printer.

Create an associated schedule that will run at a pre determined time and be

https://support.evisions.com/training/on_demand_training/argos/

https://support.evisions.com/training/online_live_training/argos/



Click the question mark icon to view additional information.

(see page tabs above)

