

Follow-Up Report
West Valley College
14000 Fruitvale Avenue
Saratoga, CA 95070

**This Report represents the findings of the External Evaluation Team that
visited**

West Valley College on April 16, 2015

Submitted to:

The Accrediting Commission for Community and Junior Colleges

Submitted by:

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DATE: April 17, 2015

TO:

The Follow-Up Report and Visit were expected to document resolution of the following recommendations:

College Recommendation 8: To increase effectiveness, the team recommends that the College work with the District to assure continued development and support of West Valley College's physical resources, and continue to work on updating the Educational and Facilities Master Plan in accordance with the five-year timeline. Additionally, the team recommends that the Facilities and Security Council regularly meet as scheduled (III.B)

College Responses to the 2014 External Evaluation Team Recommendations

College Recommendation 1: **To satisfy the Eligibility Requirement and meet the standard, the team recommends that the college review its instructional programs with respect to the percentage of online offerings and submit a**

College Recommendation 2: To meet the standards, the team recommends that the College establish institution-set standards for student performance so that the degree to which they are achieved can be determined and widely discussed. (I.B.2; II.A.1.c; II.A.2.b; II.A.2.h; II.A.5; II.A.6.b)

Findings and Evidence:

Through the participatory governance process, the College has taken initial steps to review, discuss, and identify the process for establishing institutional set standards and an institutional benchmarking process. A faculty coordinator for SLAPEC was identified to lead the College toward an improved institutional effectiveness structure and process and a three-year institutional benchmarking plan.

The College integrated the Student Learning Outcome and Assessment (SLO/A) and the Program Review (PR) committees into the Student Learning and Program Effectiveness Committee (SLAPEC). The SLAPEC was formalized in early fall of 2014. The intent of this committee is to enhance institutional effectiveness and further refine the college-wide integrated planning process and structure by integrating this committee into the existing Program Review process given commendation by the Commission in the External Evaluation Report from the 2014 Accreditation Self Study Team. The institutional benchmarking topic was presented and discussed in all governance committees. The SLAPEC has been charged with the development of a three-year institutional benchmarking plan.

The three-year plan has been established as follows: The College's goals for year one (2014-2015) are to establish: (1) a clear institutional framework that is in alignment with the College's annual goals and objectives; and (2) one specific benchmarking pilot goal which will be evaluated through the existing Program Review process. For year two (2015-2016), the College will focus on broader institutional benchmarks by adding categories identified in the State Scorecard and recommended by the Consultation Digest. By year three (2016-2017), the College will have completed a full cycle of institutional benchmarking.

The College goals and objectives for 2014-2015 were finalized in November of 2014. Goal 2 of the College states that the College will "decrease the achievement gap by meeting the success and retention benchmarks defined in the 2014 WVC Student

At this time SLAPEC will work with the College researcher to review and analyze the responses to the benchmarking pilot questions. Recommendations will be made by the SLAPEC to the Student Success Team, one of the three institutional effectiveness components.

Conclusion: The College's plan for establishing set standards reflects best practices. After meeting with faculty and staff, the team understood that the college does in fact

Conclusion:

The College has addressed Recommendation 3 and meets all applicable standards. A complete cycle of the Budget Resource Allocation Process is underway and there is evidence to support that evaluation of the process did and continues to occur. The process is closely monitored by the BRAC, Integrated planning team, and College Council. Modifications to improve the process continue and are ongoing. Further, the BRAC committee uses a standard rubric for the evaluation of budget requests and both

the Master Program Review and SLO/A schedule, SLAPEC has developed special reporting forms for NC courses tailored to the distinct features of the NC teaching and learning environment.

The College's institutional planning and resource allocation model includes that the SLAPEC inform Program Review and this analysis provides the rationale and needs

assessment data and needed improvements must be completed. This cycle needs to be completed as scheduled. The College has addressed Recommendation 4 and meets all applicable standards.

College Recommendation 5:

College Recommendation 6: College Recommendation 6: To meet the standard, the team recommends the District and the College ensure that faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, effectiveness in producing these learning outcomes. (III.A.1.c)

Findings and Evidence:

In addition to the findings, evidence and conclusion reported in Recommendation 4, the College and District have made deliberate actions toward meeting this recommendation. As a result of the discussions between the District, the College, Mission College, and the leaders of the participatory governance groups regarding the best methods for solidifying the commitment to Sustainable Continuous Quality Improvement of student success, both Board Policy 3200 (Accreditation) and new language in the district faculty bargaining agreement have been established, and are scheduled for Board approval this month. The new language requiring the development, implementation and assessment of SLOs will be placed in the faculty bargaining agreement and in all faculty job descriptions.

Conclusion:

A formalized plan is soon to be in place to ensure that those faculty directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, effectiveness in producing these learning outcomes. The College has addressed Recommendation 6 and meets all applicable standards.

College Recommendation 7: To meet the standard, the team recommends the College integrate technology planning with institutional planning, and that the College and the District develop a comprehensive technology plan for the entire organization which addresses and incorporates the needs of both instructional and non-instructional areas. (III.C.1; III.C.2)

Findings and Evidence:

Since the team visit in March of 2014, the District has completed a District Technology Plan which was started back in November of 2012 and identifies the technology needs of the District, West Valley, and Mission colleges. The latest draft (v22) was approved by the District's Administrative Services Council on March 4, 2015. In addition, on November 10, 2014, District Information Systems (IS) received approval to reinstate the

District Information Systems Planning and Advisory Committee (DISPAC) and held their first meeting on November 14, 2014. The committee's purpose is to address college technology issues that fall under the prevue of the District's Information Systems department and has representation from District IT, members of each College's Technology Committee, and faculty representatives.

College Recommendation 8

To increase effectiveness, the team recommends that the College work with the District to assure continued development and support of West Valley College's